



## **GLOBAL YOUNG GREENS CONGRESS COMMITTEE**

### **Memorandum of Understanding between the Global Young Greens Steering Committee and Congress Committee**

Congress, as the foremost decision making body of Global Young Greens, is of utmost importance to the organization. The following is an agreement between the Steering Committee (SC) and the Congress Committee (CC) that places Congress as the primary focus and objective for both groups, with the CC being the primary body responsible for Congress. Specifically, the SC is committed to providing support with finance via the Treasurer and outreach to members via the Secretary and Regional Representatives.

The SC is committed to supporting the CC in all of their work. It is recommended that the CC report regularly to the SC.

The SC signed off on this on Thursday May 7, 2020 and it is binding until the end of the post-Congress period.



## Global Young Greens Congress Committee Terms of Reference

### Congress Committee Members:

Ian Soutar	Javier Lairos	Yelli Lo
Janmejai Tiwari	Kira Brunner	ChingWen Yang
Alice Hubbard	Liliane Pollmann	Georgia Stanley
Alysia Boudreau	Lorenz Hornung	Woorin Kim
Austin Bashore	Pia Broker	
Emilie Leneveu	Rahul Gupta Kodarapu	

*Disclaimer: Additional members may be added to/removed from this list during the time period for which the Congress Committee is active.*

### Aims

- To plan, oversee and execute the delivery of the 2021 GYG Congress.
- To raise the necessary funds for organising the 2021 GYG Congress, with the primary focus here to enable delegates of low-income countries to participate.
- Enabling participation at Congress of young greens from all federations that are as representative of the diversity of GYG as possible.

### Format

The Congress Committee will be planning and running the 2021 GYG-Congress taking place in Seoul, South Korea. Tasks set out for planning Congress will be divided into three phases: Before, during, and after Congress. The committee will meet regularly every two weeks to report, allocate, and assess tasks given to constituent members of a given working group. Congress Committee work will be coordinated via a Slack Team, accessible to all Congress Committee members.

### Before Congress:

The bulk of our work will take place before Congress. This phase includes but is not limited to the organization and arrangement of visas and accommodations for attendees, and financial planning (including fundraising).



Firstly, the Congress Committee will arrange the programme for Congress, with an emphasis on global perspectives; avoiding a solely eurocentric view while giving equal opportunity for policy making, networking and workshopping.

Financing and fundraising are crucial tasks, both of which will be done by the Congress Committee in conjunction with the Steering Committee. Fundraising will include outreach to elected Greens, previous Congress attendees and green think tanks and NGOs, for a contribution which will be used to cover travel and accommodation costs (ensuring that members from the Global South/low income countries are prioritised).

Furthermore, the Committee will collect everything that is needed to help the attendees traveling to Congress; this will entail looking for possible visa restrictions, providing financial aid, and arranging accommodations.

To that end, the Committee will work to bring the event itself as close to carbon neutrality as possible, taking into account emissions from travel, food, and recreation occurring before, during, and after Congress.

In connection with local congresses, the committee will strive for a balance in participation; this concerns countries of origin as well as gender and other diversifying traits.

The Congress Committee will develop a communications strategy using various social media platforms to promote Congress and encourage attendance.

Another aspect to our communication strategy is to use Congress as an opportunity to improve visibility of the Global Young Greens, and to demonstrate the advantages of a global network.

### **During Congress:**

The Congress Committee will work to ensure that Congress logistics run smoothly. This includes but is not limited to:

- Welcoming and registration of delegates.
- Coordination of GYG stall.
- Coordination of speakers, guests, and overall programme management.
- Ensuring correct equipment and resources are available to facilitate sessions. This includes assistance with translation.
- Oversight and chairing of amendment sessions, including administration of documentation and ensuring that required documents are made available to delegates.
- Ensuring key roles are fulfilled during the congress, including a minimum of two people responsible for safeguarding, a minimum of two people for local liaison, a point of contact for Global Greens, two members of the GYG Oversight Committee who are responsible for any complaints during congress, wellbeing officers to take care GYG volunteers etc.



- Facilitating digital participation for delegates to participate remotely in Congress activity.

**Post Congress:**

- The Congress Committee will evaluate our successes in the planning, organizing, and implementation of the Congress programme, and look for possible improvements for future Congresses.
- A Congress report 2021 will be prepared so as to showcase work to future donors, participants and members.
- Amendments passed at congress will be integrated into an updated version of the GYG Organisational Principles and made available on the GYG website.
- Reimbursements to participants and financial reporting.

*Disclaimer: Lists of tasks are not exhaustive and may be subject to changes.*